

**Regional Dance America  
2012 National Festival  
May 1-5, 2012  
Montréal**



**Tourisme Montréal Housing Bureau:**

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Phone: +1 514 844-0848  
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1555 Peel Street  
Bureau 600  
Montréal, Québec H3A 3L8 Canada

**INSTRUCTIONS:**

IF MAKING HOTEL RESERVATIONS ON-LINE, PLEASE USE THE LINK ABOVE TO ACCESS THE 2012 RDA FESTIVAL HOUSING SITE. IF MAKING RESERVATIONS VIA FAX OR E-MAIL, COMPLETE THIS FORM BY TYPING OR PRINTING ALL INFORMATION REQUESTED & RETURNING TO THE HOUSING BUREAU. ONE FORM PER COMPANY AS LONG AS ARRIVAL/DEPARTURE IS THE SAME FOR ALL ROOMS. OTHERWISE, PLEASE COMPLETE A SEPARATE FORM. FOR MULTIPLE ROOMS, COPY PAGE THREE AS NEEDED. ALL DEADLINES, DEPOSIT REQUIREMENTS, ETC. APPLY REGARDLESS OF METHOD OF RESERVATION(S).

**HOUSING REQUEST FORMS:** Fax or Email. (only one) Telephone reservations will not be accepted. For customer service you may call 1.888.722.2220 or 1.514.844.0848 Monday-Friday 9am-5pm Eastern Standard Time.

**DEPOSITS:** A deposit equal to one night's stay for each of the confirmed rooms ( Hyatt 159\$ or Delta 139\$) will be due from individuals attending the meeting/event 14 days after room is confirmed by the Hotel. All deposits for individual room reservations are fully refundable if a room is cancelled on or prior to March 25, 2012. A valid American Express, Visa or Mastercard number and expiration date will be needed for the deposit. Name changes to room reservations may be made prior to arrival at no charge.

**DEADLINE:** To take advantage of the special RDA Group rates; please book your reservation by **03/25/2012**. After that date, the room block will be released and reservations will be accepted on a space available basis through the housing bureau.

**CHANGES/CANCELLATIONS:** Make changes and cancellations directly with the Housing Bureau. Your deposit will be forfeited if you do not cancel on or prior to March 25, 2012.

**ACCOMMODATIONS:** Select hotels from the list and enter appropriate RANK CHOICE in priority order. In the event none of your choices are available, every effort will be made to assign comparable housing based on your first choice. Bed types are not guaranteed and are assigned on a first come first serve basis. In order to manage the limited number of double/double rooms available, priority will be given to those rooms with 3-4 guests.

**ROOM CONFIRMATIONS:** Upon completion of your reservation request(s) the Housing Bureau will email or fax a Hotel Reservation Acknowledgment to the Registrant only. You will not receive a Confirmation from the hotel.

SELECT HOTEL IN ORDER OF PREFERENCE

\_\_\_ Delta Montréal www.deltahotels.com  
Rate \$139 Single /\$139 Double/\$139 Triple-Quad

\_\_\_ Hyatt Regency Montréal www.hyatt.com  
Rate \$159 Single /\$159 Double/\$159 Triple-Quad

REGISTRANT: Person to whom acknowledgment will be emailed/faxed.

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Total Number of Rooms under this reservation: \_\_\_\_\_

Address or P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

DEPOSIT: AMEX \_\_\_ Visa \_\_\_ Master Card \_\_\_

Card Number: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

ROOM TYPE: Specify # of rooms you are reserving under this reservation form by each type.

ARRIVAL/DEPARTURE MUST BE THE SAME FOR ALL ROOMS. OTHERWISE, COMPLETE A SEPARATE FORM.

Single (1 person 1 Bed)

Double (2 persons 1 Bed) ~~XXXX~~ Double/Double (2 persons 2 Beds)

Triple (3 persons 2 Beds) ~~XXXX~~ Quad (4 persons 2 Beds)

ARRIVAL DATE: \_\_\_\_\_

DEPARTURE DATE: \_\_\_\_\_

All room rates do not include taxes.

Taxes are subject to change.

\*Roll-A-Way bed requests will be automatically charged according to Individual hotel charge based on availability.  
(ONLY FOR KING ROOMS)

Handicap/Accessibility/List Special Requirement.

\_\_\_\_\_

**COPY THIS FORM AS NEEDED FOR MULTIPLE ROOMS**

NAME OF CONTACT: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ROOM # \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

ROOM # \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

ROOM # \_\_\_\_\_

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2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

ROOM # \_\_\_\_\_

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4. \_\_\_\_\_

ROOM # \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

ROOM # \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_